



District Ayurvedic Officer, Sonipat

AYUSH Wing, 1st floor, Civil Hospital, Sonipat

Contact No. 0130-2233861(off.)



ADVERTISEMENT

District AYUSH Society, Sonipat invites application for filling up of various vacant posts under various schemes of NAM Programmes in Different AYUSH Institutions of District Sonipat, purely on contract basis initially up to 31/03/2021 or as per approval received in NAM Haryana ROP 2020-21. The number and details of various posts are as under :-

Sr. No.	Name of Post & No. of Post	Honorarium	Qualification	Date of Written & Interview
1	District Programme Manager - 01 Post	Consolidated Salary: Rs 30000/- P.M.	Graduation degree in any discipline including AYUSH and MBA in Healthcare Management in health/ hospital administration/ Post Graduation diploma in Hospital & healthcare management (Two years) from AICTE recognized institute with minimum 3 years working experience in Public health programme. Exposure in social sector schemes/missions at national, state and district level and computer knowledge including MS office, MS word, MS Power Point, MS Excel would be desirable. Preference will be given to persons having experience of working in Health sector including AYUSH.	21-01-2021
2	Data Entry Operator - 01 Post	Consolidated Salary: Rs 16000/- P.M.	Graduation in Computer Application/IT/Business Administration / B. Tech (C.S) or (I.T)/BCA/BBA/ BSC-IT /Graduation with one year diploma/ Certificate course in computer science from recognized institute or University. Minimum 1 year of experience in government. Exposure in social sector schemes at National, State and District level and computer knowledge including MS Office, MS Word, MS Power Point and MS Excel, MS access would be essential. Typing Speed of English (30 WPM) and Hindi (25 WPM) would be essential. Preference will be given to persons who have experience of working in health sector including AYUSH.	21-01-2021
	Yoga	Consolidated	• 10+2 pass with Yoga Wellness	22-01-2021



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Instructor (Part Time) - 21 Post	Salary: Rs 8000/- P.M.	Instructor Course Certificate by Yoga Certification Board and its Equivalent/ Higher Qualification. <ul style="list-style-type: none">• Age 18 to 42 years• Other than the eligibility, preference is to be given to local candidate/near village candidate during the recruitment.	
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IMPORTANT INSTRUCTIONS :

- Application form will be available on website <https://sonipat.gov.in> from day of advertisement published in news paper till 06/01/2021 in **O/o District Ayurvedic Office, First Floor, AYUSH wing, Civil Hospital Campus, Sonipat** on any working day between office hrs.
- One Application will be considered for one post only. Application form without having the post name and category/serial number will be rejected.
- Applicant should reach on given dates at 10:00 am in the District Ayurvedic office for written test & Interview. No applicant will be entertained after 10:00 am.
- Full particulars along with contact no., email id, Postal address with PINCODE, two Passport size photo and attested copies of Educational Qualification & Govt & Semi Govt Experience should be attached with the application form. The authentic experience with a bank statement showing salary/Salary slip from employer for the period of experience is required from the candidate.
- Original documents in support of academic qualifications and work experience shall be required to be produced at the time of interview. For local area weightage marks, proof of residence (Ration Card/ Voter Card, Aadhaar Card) will be required.
- If the candidate had done his /her qualification diploma/degree through distance mode/regular mode then the university should be approved from Distance Education Council or joint committee of DEC, UGC and AICTE as the case may be. It will be responsibility of the applicant to produce the proof of approval of his/ her degree/diploma from above mentioned authorities as the case may be. The qualification should be completed before closing date of submission of application. Knowledge of Hindi or Sanskrit up to Matric Standard is required.
- Working knowledge of Computer programme and commonly used packages like MS word, Excel, power point is desirable for all categories of posts
- District authorities (District Ayurvedic office) has right to reject any application if found improper or having misleading information. District Ayush Society-Sonipathas right to cancel any post/written test/interview at any time without specifying any reason and No claim will be entertained in this regard. Any information provided in the application found false or misleading at any stage of recruitment as well as after recruitment, the contract of such candidate will be terminated without giving any further notice.



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- Number of Posts can be increased or decreased by District Authorities (District Ayurvedic Officer, Sonipat).
- Haryana Government Policies will be followed related to reservation and age. Applicant should bring proof of reserved category in original and self attested copy.
- All the posts are non -transferrable and the selected candidate will remain posted at the place of appointment.
- Any additional work/placement under NAM can be assigned by appointing authority. Contract may not be renewed automatically and District Ayurvedic Office has the right to terminate the contract immediately if performance is found unsatisfactory.
- Selected candidate shall not have any claim for regularization of his/her services based on the duties performed under this contract, as he/ she has been engaged for project financed by Government of India having specific tenure.
- No TA/DA will be paid for coming for written test & interview and no separate information will be sent to applicant for interview.
- Last date for submitting of duly filled application form is 15-01-2020 up to 05:00PM in the office of District Ayurvedic Office, Sonipat by hand and Registered/Speed Post only. Application sent through other mode will not be considered. This office will not be responsible for any postal delay.

ky 04/01/2021
CTM Sonipat cum Representative of
Worthy Deputy Commissioner cum chairman
Distt AYUSH Society (Governing Body) Sonipat.

5 January 9/1/2021
Distt Ayurvedic Officer-cum-
Member Secretary
Distt. AYUSH Society (GB), Sonipat.