INSTRUCTIONS TO UPDATE IDENTITY PROOF DETAILS AND UPLOAD POSTCARD SIZE PHOTOGRAPH
(Only for those candidates have applied in any of the post codes of 1/20 to 116/20, except post code 89/20)

1. Applicants who have applied in post codes of 1/20 to 116/20 except post code 89/20 need to update his/her registration details (update Identity proof Information) and must upload postcard size photograph (5*7 inch).

2. To update the details, candidate may login on OARS portal using the website **https://dsssbonline.nic.in** and click the link "Click for updating post code 1/20 to 116/20".

3. After login candidate can update his/her registration details (update Identity Proof Information) and upload postcard size photograph by using link **"Click to update post code 1/20 to 116/20"**.

4. It is mandatory for all applicants of post code 1/20 to 116/20 except post code 89/20 to update their registration details (update Identity proof Information and upload post card size photographs).

5. Guidelines for scanning and uploading of photo identity proof online: The candidate will be required to have a scanned (digital) image of his/her photo identity proof (JPG/JPEG format) as per the specifications given below.

    i.   Photo identity card image: Must be a valid photo identity card clearly showing the all the details and photo of candidate.

    ii. Allowed Size: Size of file should be between 15kb - 60 kb and minimum resolution(width*height): 300*200 pixels for PAN/DL, 200*300 pixels for Voter Card and 450*350 pixels for Passport. The Id proof that is entered by the applicant will be cross checked at the time of examination and submission of e-dossier, if shortlisted. Also, the ID proof given by you will be the part of the Admit Card.

6. Guidelines for uploading postcard size photograph:

    i.   Applicants need to Upload scanned / digital image (JPG/JPEG format) of Colored postcard size photograph (size 5*7 inch) clearly showing face, both ears and both shoulders of the candidate

    ii. Allowed Dimensions: photograph should be of 5*7 inches.

    iii. Allowed Size: 50 kb to 300 kb. Required minimum resolution (width*height) 480x672 pixels.

7. Applicants are advised to view preview before final submission. When satisfied with the preview then the candidate may finally submit it as details once finally submitted will not change on later stages.

8. Candidates are advised to update the above said details through their registered login id / password failing which they would not be able to appear in the forthcoming examinations to be conducted by the DSSSB in future as these details are to become part of the e-admit cards for those examinations.

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