

Advertisement**District AYUSH Society CHARKHI DADRI**

District AYUSH Society, Charkhi Dadri invites application from the eligible candidates for filling up of the following posts in the District Charkhi Dadri, Haryana under National Ayush Mission purely on contract basis initially up to 31-03-2022 with details as mentioned below:-

Sr. No.	Name of Post	No. of Post
1	District Programme Manager	1
2	Data Entry Operator	1

- The interested candidates are advised to visit website www.charkhidadri.gov.in for details of post, Eligibility, Experience and to download the application form.
- Last date for submitting duly filled application form is 09/04/2021 up to 05:00 PM in the office of District Ayurvedic Office, Charkhi Dadri **by hand or by post**. Application sent through email will not be entertained.
- Three times candidates of total vacancies will be called for the interview for the post of DPM and Data Entry Operator.
- The Venue and date of Written Test will be ~~told~~ ^{communicated} later on according to the number of candidates. Interested candidates are advised to ~~visit~~ ^{visit} website www.charkhidadri.gov.in for the Venue and date of the exam.
- The Typing Test for the post of Data Entry Operator will be held immediately after written test if the number of candidates is less than 15 times of total Vacancies. Otherwise upper 15 times candidates of total vacancies will be called for type test later on. Please visit www.charkhidadri.gov.in for any update.
- For interview, Applicants will be intimated on Mobile No/E-Mail Id provided by the applicant. Therefore applicants are advised to produce valid E-mail Id and valid Mobile No. Interview schedule will be uploaded on above mentioned website also. Please check website www.charkhidadri.gov.in regularly.
- Candidates coming for interview are advised to bring original documents for verification.
- Final Result will be Declared just after completion of interview.
- For any query you can contact Dr. Rakesh Vashist A.M.O. Mob. No. 9991604916

District Ayurvedic Officer
Cum Secretary District AYUSH
District Ayurvedic Officer
CHARKHI DADRI

DISTRICT AYUSH SOCIETY, CHARKHI DADRI

Advertisement

District AYUSH Society, Charkhi Dadri invites application for filling up of various vacant posts under various schemes of NAM Programmes in different Health Institutions of District Charkhi Dadri, through walk-in-interview purely on contract basis initially up to 31/03/2021 or as per approval received in NAM Haryana ROP 2020-21. The number and details of various posts are as under:

Sr. No	Name of Post	Prog.	No. of Post	Proposed Qualification	Entry Level Pay/Remuneration	Date of Written & Interview
1	District Programme Manager (On Contract)	NAM	1	Graduation degree in any discipline including AYUSH and MBA in Healthcare Management/ Masters in Health/ Hospital administration/ Post Graduation diploma in Hospital & healthcare management (Two years) from AICTE recognized institute with minimum 3 years working experience in Public health programme. Exposure in social sector scheme/mission at national, state and district level and computer knowledge including MS Office, Ms Word, MS Power Point, MS Excel would be desirable. Preference will be given to persons having experience of working in Health sector including AYUSH.	Rs. 30,000/- Per Month	
2	Data Entry Operator (On Contract)	NAM	1	Graduation in Computer Application/IT/Business Administration/B.Tech(C.S)or (I.T)/BCA/BBA/ BSC-IT/ Graduation with one year Diploma/ certificate course in computer science from recognized institute or University. Minimum 1 year of experience in government. Exposure in social sector schemes at National, State and District level and computer knowledge including MS Office, MS Word, MS Power Point and MS Excel, MS access would be essential. Typing Speed of English (30 WPM) and Hindi (25 WPM) would be essential. Preference will be given to persons who have experience of working in health sector including AYUSH.	Rs. 16000/- Per Month	

IMPORTANT INSTRUCTIONS:

- Application form will also be available from day of advertisement published in news paper till/12/2020 at www.charkhidadri.gov.in .
- One Application will be considered for one post only. Application form without having the post name and category/serial number will be rejected.
- Applicant should reach on given dates at 05:00 pm in the District Ayurvedic office for walk-in Interview. No applicant will be entertained after 05:00 pm.
- Full particulars along with contact no., email id, Postal address with PIN CODE, two Passport size photo and attested copies of Educational salary/Salary slip from employer for the period of experience is required from the candidate.
- Original documents in support of academic qualifications and work experience shall be required to be produced at the time of interview. For local area weightage marks, proof of residence (Ration Card/Voter Card/ Aadhaar Card) will be required.
- If the candidate had done his/her qualification diploma/degree through distance mode/regular mode then the university should be approved from Distance Education Council or joint committee of DEC, UGC and AICTE as the case may be. It will be responsibility of the applicant to produce the proof of approval of his/her degree/diploma from above mentioned authorities as the case may be. The qualification should be completed before closing date of submission of application. Knowledge of Hindi or Sanskrit up to Matric Standard is required.
- Working knowledge of Computer programme and commonly used packages like MS word, Excel, Power Point is desirable for all categories of posts.
- District authorities (District Ayurvedic Office) has right to reject any application if found improper or having misleading information. District AYUSH SOCIETY, Charkhi Dadri has right to cancel any post/written test/interview at any time without specifying any reason and No claim will be entertained in this regard. Any information provided in the application found false or misleading at any stage of recruitment as well as after recruitment, the contract of such candidate will be terminated without giving any further notice.
- Number of Posts can be increased or decreased by District Authorities (District Ayurvedic Charkhi Dadri).
- Haryana Government Policies will be followed relates to reservation and age. Applicant should bring proof of reserved category in original and attested copy.
- All the posts are non-transferrable and the selected candidate will remain posted at the place of appointment.
- Any additional work/placement under NAM can be assigned by appointing authority, Contract may not be renewed automatically and District Ayurvedic Officer has the right to terminate the contract immediately if performance is found unsatisfactorily.
- Selected candidate shall not have any claim for regularization of his/her services based on the duties performed under this contract, as he/she has been engaged for project financed by Government of India having specific tenure.
- No TA/DA will be paid for coming for interview and no separate information will be sent to applicant for interview.
- This office will not be responsible for any postal delay.

c/s Rajendra Jaiswal
Deputy Commissioner cum
Cum Chairman, DAS Charkhi Dadri

District Ayurvedic Officer cum
Member Secretary, DAS Charkhi Dadri

Ramesh Chandra
Sr. Asst. Ayurvedic
Officer, Charkhi Dadri
cum Secy., Exe. body
DAS Charkhi Dadri

[Signature]
District Ayurvedic Officer
CHARKHI DADRI

AYUSH HEALTH AND WELLNESS CENTER, CHARKHI DADRI

1. Application for the post of : _____
2. Application for G.A.D's : 1 _____ 2 _____
(Five preferences for Govt. 3 _____ 4 _____
Ayurvedic Dispensaries) 5 _____
3. Name of the Candidate : _____
4. Father's/Husband Name : _____
5. Sex (Male/Female) : _____
6. Date of Birth : _____
(DD/MM/YYYY)
7. Age as on 01-12-2020 : Years ___ Months ___ Days _____
8. Category to which belongs : _____ Sub-category _____
9. Telephone/Mobile No. : _____
10. E-mail : _____
11. Permanent Address : _____
: _____
: _____ PIN CODE _____
12. Correspondence Address : _____
: _____
: _____ PIN CODE _____

Paste Passport Size
Photo Here

13. Educational/Professional Qualifications:

Examination Passed	Board/ University	Year of Passing	Maximum Marks Passing	Marks Obtained	Percentage Obtained	Division	Subject
10 th							
10+2/ Vocational/ Intermediate							
Graduation							
Post Graduate							
Any other Course/ Diploma etc							

14. Total Experience (if any): Year(s)

_____ Month(s) _____ Day(s) _____

Name of Institution/ Organization	Designation	From	To	Pay/Salary/ Honarium p.m.	Total Period

15. Details of Document :

_____ attached

16. Declaration: I hereby declare that

1. All statement made in this application from are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect, or ineligibility being defected before or after the interview/selection/appointment, my candidature may be cancelled and action can be taken against me by the appropriate authority.
2. I have read the provisions in advertisement carefully and I hereby undertake to abide by them. I fulfill all the conditions of eligibility regarding age limits, educational qualifications etc. prescribed in the advertisement and other relevant rules and instructions.
3. I have never been convicted by criminal court.

Date: _____

Place: _____

Signature of the Candidate