

HEADQUARTERS, COAST GUARD REGION (WEST)
Worli Sea Face P.O., Worli Colony, Mumbai – 400 030

Filling up of civilian vacancies by Direct Recruitment in various sub offices under Indian Coast Guard Region (West), Mumbai

1. Applications from eligible candidates are invited for the following posts to be filled on **direct recruitment basis** as indicated below:-

<u>Name of the post</u>	<u>No. of posts / category</u>	<u>Place of posting</u>	<u>Pay Scale</u>	<u>Qualification</u>	<u>Age</u>
Engine Driver General Central Service Group 'C' Non-gazetted, Non-ministerial	05		PB-1 of Rs.5200-20200 + Rs.2400/- (GP) (pre-revised) and Revised Pay Matrix Level 4, Rs. 25,500/-	Matriculation pass from a recognized Board or equivalent. <u>Essential</u> : Certificate of competency as Engine Driver from a recognized Govt. Institute or equivalent. <u>Desirable</u> : Two years service as Sarang on a vessel of over four hundred Boat Horse power.	18 to 30 years (relaxable for Govt. servants upto 40 years in accordance with the instructions/orders issued by Central Govt from time to time.
	ST-01	Mumbai-01			
	OBC-01	Murud Janjira-01			
	UR-03	Kochi-03			
Sarang Lascar General Central Service Group 'C' Non-gazetted, Non-ministerial	02		PB-1 of Rs.5200-20200 + Rs.2400/- (GP) (pre-revised) and Revised Pay Matrix Level 4, Rs. 25,500/-	Matriculation pass from a recognized Board or equivalent. <u>Essential</u> : Certificate of competency as Sarang from a Govt. recognized Institute or equivalent. <u>Desirable</u> : Two years experience as Sarang in-charge of a vessel of twenty Horse power.	18 to 30 years (relaxable for Govt. servants upto 40 years in accordance with the instructions/orders issued by Central Govt from time to time.
	OBC-01	Mumbai-01			
	UR-01	Murud Janjira-01			

Fire Engine Driver General Central Service Group 'C' Non-gazetted, Non-ministerial	05 OBC-02 UR-03	Daman-05	PB-1 of Rs.5200-20200 + Rs.2000/- (GP) (pre-revised) and Revised Pay Matrix Level 3 , Rs. 21,700/-	<u>Essential</u> : (i) Matriculation pass from a recognized Board or equivalent. (ii) Possessing heavy vehicle driving license with three years experience of driving heavy vehicles in any of private or Government Organisation/ Institute. <u>Desirable</u> : (i) Experience with the use, maintenance and operation of different types of Fire Fighting equipments and appliances and (ii) Experience of working in a regular civil or Defence Fire Brigade as Fireman.	18 to 30 years (relaxable for Govt. servants in the case of general candidates upto 40 years in the case of candidates belonging to the Scheduled Castes and Scheduled Tribes upto 45 years as per instructions or order of the Govt. from time to time).
Fireman General Central Service Group 'C' Non-gazetted, Non-ministerial	53 SC-04, ST-02 OBC-05 EWS-03 UR-10 SC-04, ST-02 OBC-07 EWS-02 UR-14	Daman-24 Ratnagiri-29	PB-1 Rs.5200-20200 + Rs.1900/- (GP) (pre-revised) and Revised Pay Matrix Level 2 , Rs. 19,900/-	<u>Essential</u> : (a) Matriculation pass from a recognized Board or equivalent. (b) Should be physically fit and capable of performing strenuous duties.	18 to 27 years (Relaxable for Govt servants in the case of general candidates upto 40 years and in the case of candidates belonging to the Scheduled Castes and Scheduled Tribes upto 45 years as per

				<p>Note :- The physical fitness shall be tested as per the following physical standards :-</p> <p>(i) Height without shoes – 165 Cms. provided that a concession of 2.5 Cms in height shall be allowed for members of the Scheduled Tribes and candidates of hilly areas.</p> <p>(ii) Chest (unexpanded) – 81.5 Cms</p> <p>(iii) Chest (on expansion) – 85 Cms</p> <p>(iv) Weight – 50 Kg (Min)</p> <p>(v) Endurance Test:</p> <p>(1) Carrying a man weighing 63.5 Kgs by fireman lift up to a distance of 183 meters within 96 seconds.</p> <p>(2) Clearing 2.7 meters wide ditch by landing on both feet (long jump).</p> <p>(3) Climbing 3 meters vertical rope by hands and feet.</p>	instructions or order of the Govt from time to time)
<p>Civilian Motor Transport Driver (Ordinary Grade) General Central Service Group 'C' Non-Gazetted / Non-Ministerial</p>	11		<p>PB-1 Rs.5200-20200 + Rs.1900/- (GP) (pre-revised) and Revised Pay Matrix Level 2, Rs.19, 900/-</p>	<p><u>Essential:</u> (i) 10th standard pass. (ii) Must possess valid driving licence for both heavy and light motor vehicles. (iii) Should have at least two years experience in driving motor vehicles. (iv) Knowledge of motor mechanism (should be able to remove minor defects in vehicles).</p>	<p>18 to 27 years (Relaxable for Govt. servants, Scheduled Castes, Scheduled Tribes and Other Backward Class candidates as per Govt. instructions issued from time to time).</p>
	ST-02	Mumbai-02			
	EWS-01	Ratnagiri-01			
	OBC-02	Kavaratti-02			
	SC-03 UR-03	Daman-06			

Motor Transport Fitter General Central Service Group 'C' Non-gazetted, Non-ministerial	05		PB-1 Rs.5200-20200 + Rs.1900/- (GP) (pre-revised) and Revised Pay Matrix Level 2, Rs.19, 900/-	<u>Essential</u> : (i) Matriculation or equivalent. (ii) Two years experience in automobile workshop. <u>Desirable</u> : I.T.I. diploma in relevant trade.	18 to 25 years Relaxable for Govt servants upto 35 years in accordance with the instructions issued by the Central Govt from time to time.
	OBC-01	Mumbai-01			
	UR-02	Ratnagiri-02			
	UR-01	Kochi-01			
	UR-01	Kavaratti-01			
Store Keeper Grade II, General Central Service Group 'C' Non-gazetted, Non-ministerial	03		PB-1 Rs.5200-20200 + Rs.1900/- (GP) (pre-revised) and Revised Pay Matrix Level 2, Rs.19, 900/-	<u>Essential</u> : (i) 12 th pass from recognized Board or University. (ii) One year's experience in handling stores from any recognized firm or Central or State Govt organization or Public Sector Undertakings.	18 to 25 years (Relaxable for Govt. servants upto 40 years in accordance with the instructions or orders issued by the Central Govt)
	SC-01	Mumbai-01			
	UR-02	Kochi-02			
Spray Painter General Central Service Group 'C' Non-gazetted, Non-ministerial	01		PB-1 Rs.5200-20200 + Rs.1900/- (GP) (pre-revised) and Revised Pay Matrix Level 2, Rs.19, 900/-	Matriculation pass or its equivalent from recognized boards. <u>Essential</u> : Should have completed apprenticeship in the trade from Industrial Training Institute or other recognized institutions. <u>Desirable</u> : 02 years experience in the trade.	18 to 25 years (Relaxable for Govt servants upto 35 years in accordance with the order issued by Central Govt in this regard)
Motor Transport Mechanic General Central Service Group 'C' Non-gazetted, Non-ministerial	01		PB-1 Rs.5200-20200 + Rs.1900/- (GP) (pre-revised) and Revised Pay Matrix Level 2, Rs.19, 900/-	<u>Essential</u> : (i) Matriculation or equivalent. (ii) Two years experience in automobile workshop. <u>Desirable</u> : I.T.I. diploma in relevant trade.	18 to 25 years Relaxable for Govt servants upto 35 years in accordance with the instructions issued by the Central Govt from time to time).
	UR-01	Ratnagiri-01			

Lascar General Central Service Group 'C' Non- Gazetted / Non- Ministerial	05		PB-1 Rs.5200- 20200 + Rs.1800/- (GP) (pre- revised) and Revised Pay Matrix Level 1, Rs.18,000/-	(i) Matriculation pass or its equivalent from recognized boards. (ii) Three years experience in service on Boat.	18-30 years. (Relaxable for Government Servants, Schedule Caste, Schedule Tribes and Other Backward Class candidates as per Government instructions issued from time to time)
	OBC-03	Mumbai-03			
	UR-01	Murud Janjira-01			
	SC-01	Kochi-01			
Multi Tasking Staff (Peon) General Central Service Group 'C' Non- Gazetted / Non- Ministerial	03		PB-1 Rs.5200- 20200 + Rs.1800/- (GP) (pre- revised) and Revised Pay Matrix Level 1, Rs.18,000/-	(i) Matriculation or equivalent pass (ii) Two years experience as office attendant.	18 to 27 years (Relaxable for Govt.servants, scheduled castes, scheduled tribes and other backward class candidates as per Govt instructions issued from time to time)
	UR-02	Ratnagiri-02			
	OBC-01	Goa-01			
Unskilled Labourer General Central Service Group 'C' Non- gazetted, Non- ministerial	01		PB-1 Rs.5200- 20200 + Rs.1800/- (GP) (pre- revised) and Revised Pay Matrix Level 1, Rs.18,000/-	(i) Matriculation pass or its equivalent from recognized Boards or ITI from recognized institutes. (ii) Three years experience in the trade.	18 to 27 years (Relaxable for Govt. servants, Scheduled Caste, Scheduled Tribes and Other Backward Class candidates as per Govt. instructions issued from time to time).
UR-01	Daman-01				

Note : (i) No age and other relaxation will be given to SC/ST/OBC/EWS candidates for the posts earmarked for UR category.

(ii) The crucial date for fixation of age limit will be **31 Jan 22**.

2. The applications in the prescribed Proforma at (Annexure I) should be forwarded to the offices as under **by 31 Jan 22 :**

For the posts in units at Mumbai & Murud Janjira : The Commander, No.2 Coast Guard District Headquarters, Worli Sea Face P.O., Worli Colony, Mumbai-400 030

For the posts at Ratnagiri : The Commanding Officer, CGAS Ratnagiri, C/o ICGS Ratnagiri, Airport Building, MIDC Area, Ratnagiri District - 415 639, MAHARASHTRA.

For posts in units at Kochi : The Commander, No.4 Coast Guard District (Kerala & Mahe) Kelvatthy Fort, Fort Kochi - 682 001

For posts in units at Goa : The Commander, No.11 Coast Guard District Headquarters (Goa), 4th floor, MPT Old Admin Bldg., Mormugao Harbour, Goa-403 803

For posts in units at Kavaratti : The Commander, No.12 Coast Guard District (Kavaratti), Kavaratti Island, UT of Lakshadweep - 682555

For the posts at Daman : The Commanding Officer, Coast Guard Air Station Daman, Nani Daman, Daman – 396210

3. The envelope containing the application must be superscripted as 'Application for the post of _____'. Application should be submitted by Ordinary Post only. **Application send by Speed Post / Registered Post / Courier will not be entertained.** Self attested copies of educational certificate, age proof, driving license for CMTD(OG) for both heavy and light vehicles, Trade certificate as required, certificate for EWS/OBC/SC/ST and experience certificate, if any, should be enclosed with the application. Proforma with regard to Economically Weaker Sections (EWS) is placed at Annexure II. Candidates in Central Govt. service should submit NOC from their present employer alongwith applications. Crucial date for fixation of age limit will be the last date of receiving applications.

4. The prescribed essential qualifications are the minimum and the mere possession of the same does not entitle candidates to be called for written test.

5. In case of receipt of large number of applications, screening of applications on the basis of percentage of marks obtained in the exam for essential qualification will be carried out to reduce candidates for written exam. A benchmark percentage will be fixed depending on the no. of applicants. No weightage will be given for additional / higher education (other than those prescribed in the Recruitment Rules) All candidates meeting the benchmark will be allowed to appear in the written exam. The administration reserves the right to fix a cut off / benchmark for selection. Short listed candidates only will be called for written test.

6. Candidates to bring original documents on the date of written examination.No TA will be paid for the written test. Candidates have to make their own lodging and transportation and arrangements for test. Unit will not be responsible to pay any damages in case of injury during physical test.

7. **Selection Procedure:**The selection of candidates will be based only on the merit in written examination. However, the skill / physical tests wherever required will be conducted, but will only be qualifying in nature with no bearing on the overall merit. Exact date, time and venue of written examination, skill / practical test will be communicated vide call letter issued to the short listed candidates.

(i) **Written test** : Written test is to be conducted for Group 'C' and upgraded Group 'C' posts. The qualifying marks in written exam is 50% and the candidates who qualify the written test are to be shortlisted for the trade test (where applicable). In case of SC and ST candidates, the qualifying marks shall be 45%. No relaxation in qualifying marks is admissible to OBC and EWS candidates.

(ii) **Trade / Skill Test** : Trade/skill tests are devised to check the performance / aptitude of a candidate for the said trade. Separate skill tests are to be administered for each trade. The candidates who qualify the written test are to appear for the trade/skill test. The trade/skill test wherever required will only be qualifying in nature and shall have no bearing on the overall merit.

8. **The appointment carries with it liability to serve in any part of India. The place of initial posting is provisional and subject to change depending on availability of vacancy at the time of posting.**

9. The no. of vacancies indicated in this Employment News is provisional and subject to change. It may increase or decrease or even become NIL, depending upon the actual needs of the Region. The Administration also reserves the right to cancel the notified vacancies, at its discretion and such decision will be final and binding on all in the event of cancellation of notified vacancies.

10. All posts are temporary but likely to be permanent under MoD with a probation period of two years. The appointee will be governed by the New Pension scheme.

11. Terms and conditions given out in this advertisement are subject to change. Hence, these may be treated as general guidelines only.

12. **Applications which are not in the prescribed format, without the required certificate, duly self attested / without photographs / without signature of the candidates will be summarily rejected.**

13. The decision of the Commander, Coast Guard Region (West), Worli Sea Face P.O. Worli Colony, Mumbai – 400 030 regarding selection/rejection will be final and no correspondence will be made on rejection of the application.

BIO-DATA

Post applied for _____ on Direct Recruitment basis

(Candidates fulfilling the eligibility criteria, should send their typed application on plain paper or neatly hand written in the following format)

1. Post applied for :
2. Name of the applicant (in block letters) :
3. Father's Name :
4. Date of Birth :
5. Nationality :
6. Visible Identification marks : (i)
(ii)
7. Whether SC/ST/OBC/General/EWS :
8. Educational Qualifications :

Passport size photograph should be affixed with signature

Examination Passed	Year of Passing	Division / Grade & % of Marks	Name of Board/ Institution

9. Experience :
10. Marital Status :
11. Address for communication with PIN code
12. Permanent address with PIN code :
13. Contact No.(Mobile No.& E-mail ID) :

DECLARATION

I do hereby declare that the particulars furnished above by me are correct to the best of my knowledge and belief. In the event of any information being found to be false or incorrect, my candidature / appointment may be cancelled / terminated without any notice.

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(left hand thumb impression)

(Signature of the applicant)

Place:

Date:

Government of
(Name & Address of the authority issuing certificate)

**INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY
ECONOMICALLY WEAKER SECTIONS**

Certificate No. _____

Date : _____

VALID FOR THE YEAR _____

This is certify that Shri/Smt/Kumari _____ son/daughter/wife of _____ permanent resident of _____. Village/Street _____ Post Office _____ District _____ in the State/Union Territory _____ Pin Code _____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her 'family** is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year _____. His/her family does not own orpossess any of the following assets *** :

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt/Kumari _____ belongs to the _____ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Signature with seal of Office _____

Name _____

Designation _____

Recent Passport size
attested photograph of
the applicant

***Note 1 :** Income covered all sources i.e. salary, agriculture, business, profession, etc.

**** Note 2 :** The term “**Family**” for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

***** Note 3 :** The property held by a “**Family**” in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.