

DOCUMENTS CHECK LIST FOR JUNIOR RESIDENTS

NAME:

S.NO	DOCUMENT	CHECKED
1.	MCI REGISTRATION/STATE REGISTRATION	
2.	MBBS DEGREE/ PROVISIONAL	
3.	MBBS MARKS CERTIFICATES	
4.	INTERNSHIP COMPLETION CERTIFICATE	
5.	PROOF OF MCI RECOGNITION OF COLLEGE	
6.	DOB CERTIFICATE	
7.	ATTEMPT CERTIFICATE	
8.	EXPERIENCE CERTIFICATE	
9.	CASTE CERTIFICATE(if any)	
10.	OTHER ACHIEVEMENTS CERT	
11.	PAN CARD	

Scrutinizer:

9. Particulars of House Job / Experience:-

S.NO	Name of medical college/ Hospital	Specialty	Date of Joining	Date of Relieving	Duration
1					
2					

10. Post Graduate Qualification:

Name of Degree/ Diploma	Name of Institution/ University	No of extra attempt	Date of Joining	Date of Passing	Duration in dd/mm/yy	Aggregate %age
i) PG Diploma						
ii) PG Degree						
iii) DNB/ others(i.e. M. Sc)						
iv) Additional Qualifications i.e. D.M/ M.Ch/ Ph. D						

11. Particulars of Post PG Experience (In MCI Recognised/ Approved Medical College/Institute only):-

S.NO	Name of Medical College/Teaching Institute	Specialty/ Designation	Date of Joining	Date of Relieving	Duration in days/months/yrs
1					
2					
3					

12. ACADEMIC ACHIEVEMENTS:

- **Best graduate (1st in aggregate in all profs. Exams combined)** **YES/NO**
- **2nd Best graduate (1st in aggregate in all profs. Exams combined)** **YES/NO**
- **1st position in any subject in University exams (During Graduation)** **YES/NO**
- **2nd position in any subject in University exams (During Graduation)** **YES/NO**
- **PG Degree with Distinction/ Any Medals** **YES/NO**

13. RESEARCH ACHIEVEMENTS:

(1) PUBLICATIONS:

a) Paper published /accepted for publication in an indexed international journal.

S. No.	Title of Article / Case report	ISSN No. and Name of the Journal and Publisher (published / accepted)	Indexing of the journal e.g. Pub med	As 1 st author/ 2 nd author OR Co- author	Designation while publishing
1					
2					
3					
4					
5					

b) Paper published / accepted for publication in an Indian and State Journal with ISSN No.
(Abstract of Paper presented in a conference will not be counted as a publication)

S. No.	Title of Article / Case report (As 1 st author or Co- author)	ISSN No. and Name of the Journal whether published /accepted (mention the edition)	Designation while publishing
1			
2			
3			
4			
5			

14. EXTRACURRICULAR ACTIVITIES:

A) Sports And Cultural Activities (colours / athletic meet/ cultural meet)

S. No.	Name of Sport/ Cultural Event	Level whether International/ National/ Interuniversity/ University (inter-college)	Position First/ Runner up
1			
2			

B) Blood Donation: (at Medical College/Govt./Red Cross Blood Banks only)

15. Are you:

- a) A citizen of India by birth or by domicile _____.
- b) A person having migrated from Pakistan with the intension of permanently setting in India or a subject of Nepal of Sikkim or Subject of a Portuguese in India
- c) *Scheduled Caste of Haryana
- d) *Backward Class candidate of Haryana
- e) *Ex-serviceman/Serving Soldier _____
Certificate to this effect from competent authority should be attached.

16. Is or was you father*

- a) A citizen of India by birth or by domicile.
- b) A person having migrated from Pakistan with the intension of permanently setting in India or a subject of Nepal of Sikkim or Subject of a Portuguese in India

*Answer "Yes" or "No" and cancel the words which are not applicable.

17. Are you a Government Servant? If yes, whether

- 1) Permanent or Temporary _____
- 2) Designation/Post _____
- 3) Govt./Private _____
- 4) Present pay and allowance _____

18. Have you ever been disqualified by

- a) Union Public Services Commission
- b) Haryana Public Service Commission
- c) Any other State Public Service Commission
- d) Any other Govt. Department, if yes full particular and post held, reason for removal/dismissal with period.

19. Have you ever been removed / dismissed from Govt. Service or compulsory retire, if so full details be given?

20. Are you willing to accept the minimum initial pay offered? If not, what lowest initial pay would be acceptable?

21. If selected what notice would you required for joining?

22. Give below the names of two persons who are in a position to testify from personal knowledge you fitness for post (they must not be related to you)

Name _____

Name _____

Status _____

Status _____

Address _____

Address _____

SIGNATURE OF APPLICANT

DECLARATION

I s/o/d/o/w/o..... R/o.....
..... hereby declare that information given below is correct to the best of my knowledge & belief:

1. That all the degrees/diploma/Other educational qualification/experience constituting essential qualification, as per the advertisement, submitted by me in support of this application are recognized by Medical/Dental Council of India or such body as is competent to recognize such a degrees/diploma/Other educational qualification/experience in India.
2. That I possess the requisite experience, as per the advertisement for the post that I have applied for from an institution recognized by the competent body in India.
3. That if at any stage, this declaration is found to be false than the interview and all subsequent actions to it may be considered void ab-initio besides any such administrative or legal action by competent authority deemed for, including recovery of financial loss sustained due to the false declaration.

Place:-.....

Date:-.....

SIGNATURE OF APPLICANT

List of enclosures:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.
- 11.
- 12.
- 13.

Please write your complete correspondence address:

Name _____

Address _____

Pin Code _____